**Hotel Reservation Form**

Company Name Booth No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position

Email Tel\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ We-chat \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Hotel Name** | **Full name (Same as on Passport)** | **Check-in Date** | **Check-out Date** | **Room Type**  **(King-size or Twin bed)** | **Remark** |
|  | □Mr. □Ms. |  |  |  |  |
|  | □Mr. □Ms. |  |  |  |  |
|  | □Mr. □Ms. |  |  |  |  |
|  | □Mr. □Ms. |  |  |  |  |
|  | □Mr. □Ms. |  |  |  |  |
| If you need other services as follows, please mark at the form and email us in details. | | | | | |
| **Code** | **Item** | **Y/N** | | | |
| 1 | Staff Service | YES □ NO □ | | | |
| 2 | Car Rental Service | YES □ NO □ | | | |
| 3 | Conference Service | YES □ NO □ | | | |
| 4 | Travel Service | YES □ NO □ | | | |

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